

## **Procedure for all Persons wanting to install a Private Dock, Boathouse, Boat Launch or other Marine Structure within the Limits of the City of Kenora**

Before you can install a marine structure there is a requirement to make application to Fisheries and Oceans Canada for approval. (See address below).

**If the marine structure is to be attached to your own property**, you must apply for a Building Permit from the City Building Inspection Department, (see address below), and attach the letter of authorization from Oceans and Fisheries Canada. Where a dock or boathouse will be on cribs that exceed a total of 15 square metres, including any existing cribs, then additional approval from the Ministry of Natural Resources is required before the Building Permit can be issued, (see address below). The fee for the Building Permit is calculated as per Schedule "A" to BY-LAW 100-2005.

**If the marine structure is to be attached to public property**, i.e. the 66 foot shore or road allowance, then an application for an Encroachment Permit must be made and approved before a Building Permit application can be made. You must apply for a Building Permit from the City Building Inspection Department, (see address below), and attach the letter of authorization from Oceans and Fisheries Canada and the approved Encroachment Permit. If the dock will be on cribs that exceed a total of 15 square metres, including any existing cribs, then additional approval from the Ministry of Natural Resources is required before the Building Permit can be issued, (see address below). The fee for the Building Permit is calculated as per Schedule "A" to BY-LAW 100-2005.

### ***Fisheries and Oceans Canada, contact: Earl Jessop***

*Telephone: 807-468-6441 ext.28; Facsimile: 807-468-6973*

*E-Mail: [Jessope@dfo-mpo.gc.ca](mailto:Jessope@dfo-mpo.gc.ca)*

*Fisheries and Oceans Canada / P. O. Box 649, Kenora, Ontario P9N 3X6*

### ***Ministry of Natural Resources, Contact: Kevin Keith***

*Telephone: 807-468-2558; Facsimile: 807-468-2736*

*E-Mail: [Kevin.keith@mnr.gov.on.ca](mailto:Kevin.keith@mnr.gov.on.ca)*

*Ministry of Natural Resources / P. O. Box 5080, Kenora, Ontario P9N 3X9*

### ***City of Kenora Building Inspection Department, Contact: Kevin Robertson***

*Telephone: 807-467-2022; Facsimile: 807-467-2246*

*E-Mail: [krobertson@kenora.ca](mailto:krobertson@kenora.ca)*

*City of Kenora Building inspection / 60 Fourteenth St. N, Kenora, Ontario  
P9N 4M9*